

NEBRASKA DEPARTMENT OF BANKING & FINANCE

Position Opening: Non-Depository Financial Institutions Examiner

The Nebraska Department of Banking & Finance has two openings for the position of Non-Depository Financial Institutions Examiner in our Lincoln District office. If you are interested in applying for this position, you must complete a State of Nebraska application form. To apply online, log on to <http://statejobs.nebraska.gov>. If you have questions, please contact State Personnel at 402/471-2075, or send an email to state.jobs@nebraska.gov.

Class Title: Non-Depository Financial Institutions Examiner

Salary: Salary based on experience. Entry level base pay is \$21.004 per hour.

Closing Date: October 10, 2017

The Vision of the Nebraska Department of Banking and Finance (NDBF) is to make Nebraska the most trusted financial home for people and businesses. NDBF's Mission is to protect and maintain the public's confidence in Nebraska's financial industries. NDBF is an innovative agency where employees and customers alike are valued. Our customers are the citizens of Nebraska and the Financial Industries we supervise. We have aligned with Governor Rickett's Vision to "Grow Nebraska" by creating opportunities through creating a more efficient, more effective customer-focused Department. If you are interested in becoming part of a team where customer service and protecting consumers through fair and common sense supervision are priorities, NDBF is the place for you! NDBF provides an opportunity for you to make a positive difference through our important and meaningful work. We offer an excellent total compensation package, including 12 paid holidays; vacation and sick leave; health, dental, vision, and life insurance options; and education and training opportunities.

NOTE: Two positions for Non-Depository Financial Institutions (FI) Examiner are being filled.

NDBF is responsible for regulating state chartered financial institutions and securities offered or sold in the State of Nebraska, or to Nebraska residents. The Non-Depository FI Examiners examine and investigate non-depository financial institutions including entities such as payday lenders, installment loan companies, mortgage bankers, and other industries for which the Department has examination authority. These positions may be filled at any of the Trainee, Junior, or Senior level depending on the applicant's previous regulatory examination, consumer credit and/or mortgage lending experience. While the position at which an applicant is hired is dependent upon their level of experience, applicants will be hired as a Non-Depository FI Examiner Trainee unless they have prior industry or regulatory examination experience. Employees hired at the Trainee level will be advanced to the Junior and Senior levels of the Examiner series based upon successful performance which includes a combination of on-the-job experience, training/schools, and certifications. For more information about the Nebraska Department of Banking and Finance, please visit our website at www.ndbf.nebraska.gov.

Essential Duties:

If filled at the Non-Depository FI Examiner Trainee level, this position will be heavily involved in learning examination work procedures predominately through on-the-job training. As a member of the examination team, the Trainee carefully examines records to determine compliance with laws and regulations while assisting the Examiner-in-Charge with writing formal Reports of Examination under the supervision of the Review Examiner. Based upon risk, complexity of the institutions, and Trainee's ability to understand the scope of the position, a Trainee may write Reports of Examination and serve as the Examiner in Charge. The Non-Depository FI Examiner Trainee will also read and study various reference materials including the Nebraska statutes, Federal Regulations, Department Rules, Statements of Policy, and various manuals and guidance documents applicable for the area of examination. Actively participate in on-the-job training and formal training to acquire non-depository knowledge and supervisory skills. Achieve proficiency with Department approved computer applications and programs to accomplish job duties. Develop a basic understanding of designated computer functions and operations. Complete assigned work with progressively reduced supervision. Attend and successfully complete assigned schools and training. Perform related work as assigned. Travel is required, including some overnight travel.

Qualifications:

REQUIRED: Bachelor's or graduate degree from an accredited college or university in business administration, finance, accounting, or economics, and a minimum of six semester hours of accounting is required. **PREFERRED:** Work experience in a non-depository financial institution (payday lender, small loan, or the mortgage industry) or financial regulatory agency, other positions of trust, or prior audit, compliance, or compliance examination experience. **OTHER:** Valid driver's license and evidence of vehicle insurance, or the ability to provide independent authorized transportation. Must be willing and able to travel overnight (averages three to five nights a month). Job application must detail work experience in order to receive preferred credit in the scoring process.

Knowledge, Skills and Abilities:

Knowledge and/or experience analyzing data and preparing formal reports. Ability to communicate effectively both orally and in writing in order to present comments, opinions, conclusions and factual information clearly and concisely utilizing proper grammar and sentence construction. Good computer skills are required including proficiency with Microsoft Word and Excel. Must be able to meet deadlines, work with limited supervision, enjoy working with people and be a team player.